

WEST TISBURY LIBRARY BOARD OF TRUSTEES MEETING
April 26, 2007

Attending: Trustees: Leslie Baker, Linda Hearn, Hermine Hull, Virginia Jones (at 7:45 pm), Elaine Pace, Dan Waters
Library Staff: Nelia Decker, Beth Kramer
Public: Richard Knabel, Diana Manter, Ronald Rappaport (at 8:05 pm)
Jonathan Revere (MVTv), Cynthia Riggs, Susan Wasserman

Hermine Hull opened the meeting at 7:30 p.m.

APPROVAL OF MINUTES: The minutes of the April 5, 2007 meeting were approved with two spelling corrections. The motion was made by Leslie Baker and seconded by Linda Hearn. Dan Waters, Elaine Pace, and Virginia Jones could not vote as they were not present at that meeting.

COMMITTEE REPORTS:

Search Committee: Dan gave an overview of the committee meetings of April 9 and April 23.

- Bea Phear was unable to contact our former director for an exit interview.
- Application forms and job descriptions will be sent only to those applicants that will be interviewed.
- Elaine Pace set up strategic plan for the director search, setting a date of mid to late September for a start date for the new director.
- Ginny Jones will write letters to all applicants whether they are interviewed or not.
- Linda Hearn is working on a revised job description for the director.
- Next meeting of the search committee is May 7.
- Dan Waters would like to put a notice about the next search committee meeting at Town Hall and ask people to give comments or write comments for the committee to consider. The Trustees agreed this was a good idea.

OLD BUSINESS:

Emergency Interim Housekeeping: Linda said that she and Nelia Decker met with the Personnel Board at their last meeting. Dan Waters and Ginny Jones were also present. The Trustees just need to revote the decision to name Nelia Decker and Beth Kramer as emergency interim directors to agree with the Personnel Board requests. Linda made the motion that "We appoint two assistant librarians as Emergency Interim Directors and after two weeks in that position they will be paid at the Grade level of the position. Also, if after reviewing the applicants for Interim Director it is decided by the Trustees that these same two assistant librarians are the best qualified for the position of Interim Director, they may remain in place until a permanent Director is in place." This motion was seconded by several and unanimously approved.

Interim Director: Elaine had opened and read the applications for Interim Director. Although there were 5 applications for the Director position, there were only two for the Interim Director and those were Nelia Decker and Beth Kramer. Elaine made the motion that the Trustees appoint them as Interim Directors for a period of up to six months. Dan seconded the motion after confirming that the ad did not say postmarked by. Elaine thanked both Nelia and Beth for stepping up and helping the library through this difficult time.

Poet Laureate: Linda reported that she had sent a letter to the selectmen recommending Dan Waters for poet laureate for another year. They approved this at their last meeting.

NEW BUSINESS: Hermine welcomed Virginia Jones and Dan Waters as our new Trustees and thanked Ernie Mendenhall and Marilyn Hollinshead for their years of service to the Board of Trustees.

Correspondence: Hermine then read into the record a letter from Jonathan Revere requesting that minutes for the past year be made available to him according to the provisions of the Massachusetts Public Records Law. Linda told Mr. Revere that she had made copies of these minutes and they would be made available to him on April 27th after 10:00 am. Mr. Revere asked if all the minutes from meetings in the past year were included and Linda responded she had copies of all minutes that were available at this time.

Summer Shelver: Beth requested that the Trustees approve the hiring of a summer shelver for 20-30 hours. Elaine made the motion to hire a summer shelver and Leslie seconded.

Grade Change: Nelia requested that the Trustees approve the request that Paula Black be upgraded from a Grade 2 to a Grade 3. Paula has been a Grade 2 since she started working approximately 10 years ago and has been performing Grade 3 work for quite some time. Ginny seconded Nelia's request and the Trustees voted unanimously to accept Nelia's proposal.

Staff Vacation Rollover: Nelia requested that 30 hours of her vacation time be rolled over until the next year. The Trustees approved this unanimously.

EXECUTIVE SESSION: Ronald Rappaport had joined the meeting and Hermine asked him to give her the proper wording for us to go into Executive Session. He stated that we would go into Executive Session to discuss potential litigation and contract of a non-union person. Mr. Knabel argued that that was not a legitimate reason to go into Executive Session. Mr. Rappaport affirmed that this was appropriate and that he had consulted the District Attorney's office in Barnstable. After some more discussion on this matter, the Trustees took a roll call vote to go into Executive Session. Hermine polled all the Trustees who affirmed that we should go into Executive Session and not return to public session.

Public meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Linda M. Hearn, Secretary